

**BRACE FUND RULES
REGARDING
PROOF OF PAYMENT
2024**

We will reimburse you for medical expenses related to spina bifida. You must sign a short application form and provide proof that you paid the bill. These are the rules regarding the bill and your proof of payment. We established these rules to ensure the integrity of the payments we make.

1. You need to provide proof of purchase. Receipts must be legible. No screen shots from cell phones.
2. For small purchases, such as incontinent garments from the grocery store, your original cash register tape is sufficient. Please circle the item, the cost, and the date so we can find the information. Please buy products to be reimbursed on a separate receipt.
3. For prescriptions, provide the "pharmacy slip" that accompanies the prescription. The pharmacy slip shows the name of the patient, the name of the medication, the cost, and the date. Circle the name of the medication, the cost, and the date. In addition, please hand-write a word or two on the slip to explain the connection of the medication to spina bifida. For example: "Bladder control" or "Bladder infection"
4. Items that can be used for proof of payment. Credit card receipts, cancelled checks, invoices showing paid amount with date and cost.
5. If you are emailing your brace fund claim. It should have the following info. Brace fund application clear receipts for items. They must not be sideways, wrinkled and all amounts showing clearly. If not readable by email. You will be asked to mail them.